

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: **DNR0528733**
POSITION NO: **203050**
POSITION TITLE: _____

DATE POSTED: **05/27/14**
CLOSING DATE: **06/10/14**

Equipment Operator

DEPARTMENT NAME / WORKSITE: **DNR/Water Resources Department/Dilkon, AZ**

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|---------------------------------|--|-------------------------|-------------------------------|
| WORK DAYS: <u>Monday-Friday</u> | REGULAR FULL TIME: <input checked="" type="checkbox"/> | GRADE/STEP: <u>Y59A</u> | |
| WORK HOURS: <u>8am-5pm</u> | PART TIME: <input type="checkbox"/> | NO. OF HRS./WK.: _____ | \$ <u>25,500.80</u> PER ANNUM |
| | SEASONAL: <input type="checkbox"/> | DURATION : _____ | \$ <u>12.26</u> PER HOUR |
| | TEMPORARY: <input type="checkbox"/> | | |

DUTIES AND RESPONSIBILITIES:

Ability to operate a variety of heavy duty equipment, such as: 12-T smel rig, backhoe, dozer, transport trailer, excavator, front-end loader, semi truck, dump truck, air compressor, farm tractor with implements, trencher, forklift, etc. Perform construction repair and maintenance of livestock , irrigation and domestic water facilities. Repairs, operation and maintenance of water facility may include inspections, preventive maintenance, minor/major repairs such as, checking, changing and/or refilling lubricating fluids, making adjustments, removing debris, water sampling, monitoring water levels, chlorinating water system, replacing complete windmills, windmill head and/or parts, replace pipes, sucker rods, cylinders, reline/rebuild canals, replace siphons, excavate and replace waterlines, clean out earthen dams, construct sumps, etc. Perform inspection of all equipment's prior to and after each use. Check and replace fluids as needed, change tires, repair flats, make other minor repairs, adjustments and preventive maintenance. Maintain record of daily activities. Responsible for tribal vehicle and equipment while on assignment. Must be able to provide verbal and written reports, maintain inventory of supplies, tools and equipment.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A high school diploma or GED; and one (1) year experience operating and maintaining equipment equal to or less than 5 tons.

Preferred Qualifications:

- General construction and maintenance experience.

Special Requirements:

- Possess a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with the employment application)

Special Knowledge, Skills and Abilities:

Knowledge of basic and safe operation and maintenance of heavy equipment; basic construction practices and procedures; occupational safety guidelines, practices; repair, replacement and maintenance of water operating systems and facilities. Operate, maintain and repairing a variety of hand and power tools. Must be capable of lifting/carrying materials, equipment and supplies in excess of 100 pounds; ability to climb heights of 40 feet or more; working in confined spaces, working in various weather conditions.

- ***Incumbent must obtain a Commercial Driver's License (CDL) within one (1) year of date of hire.***

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.